



Executive Board Meeting: Agenda

August 1, 2017

Call to Order at 6:05 pm

Present: Tony, Lisa L., Meg, Lisa D., Vanessa, Michelle, and Francine

Move to Approve Agenda: Lisa L.

Committee Reports:

- **Co-Presidents**
 - Open House is Aug. 2
 - Francine will print PTA forms
 - Computers will be used to set up volunteer forms
- **VP of Classrooms**
 - Bio-Bus coming on Oct. 12 and will speak about animal diversity. 2nd grade will participate.
 - Maybe Trees Atlanta will come for grade 1. Cost about \$125. They teach 4 courses per year and class is geared towards the standards.
 - Grand Canyon from Spark Innovations is an all-day activity that cost about \$1,5000.
 - As of now, under budget so are looking for other ideas that are not science based.
 - Shared idea that we should set up a Google Drive/Docs or open a Drop Box account to make our PTA data more accessible.
- **Volunteer Coordinator—absent**
- **VP of Fundraising**
 - Publix has shipped new tags so we need to toss the ones in the PTA closet.
 - Box Top information has been received.
 - Will make sheet of how to raise money in the neighborhood.

- **Treasurer**
 - Working on a new budget and will share when ready.
 - PTA will vote on budget on Aug. 18's school social.
 - Will update reimbursement form after the vote.
 - Would like to purchase a money managing system like the Foundation has; maybe an on-line system.
 - Consumable supplies line item was upped to \$275 and approved by committee
 - Nurse needs more funding and committee voted and approve nurse line item budget to \$500
 - PE has line item for \$500 and a \$499 check may have to be paid this year from something that happened last school year.
 - Field Day \$800 is not being all used up per year. Will follow up if need as much money for Field Day.
 - Ms. Lewis asked if there is money for Reading Bowl books.
- **Corresponding Secretary—absent**
 - Francine got in contact with the secretary to share with them the dates for the school year
 - Moon Fruit runs the school website and Catherine has information about the site.
- **Room Parent Coordinator**
 - What are the best ways to get parent information from teachers
 - Meg will share Room Parent packet she revived from another school
 - Will get in contact with volunteers as soon as possible

Principal's Report

- Teachers had a great first day back at work.
- The building is still being worked on.
- There is a Plan B to help get the kitchen ready for when the kids come back to school.
- Food deliveries have been routed to neighboring schools.
- School has 6 trailers and 3rd grade is in trailers this year.

Old Business

- Spirit Wear has been ordered, but it isn't ready for Open House.
- Principal and VP shirts have been ordered.
- Family Fun Night is August 18 at 6 pm with a \$350 budget
 - Michelle will create flyer.
 - Meg will order pizza from Riverside Pizza.
 - Lisa D. will buy drinks and paper products.
 - Vanessa and Michelle will work on decorations. Lisa L. will let PTA use decorations from Teacher Work Week.
 - Spirit Wear will be sold.

- **Students can color on paper covered tables.**
- **Will have a dj .**
- **5th grade bake sale**
- **There is popcorn in the PTA closet or someone will call Movie Tavern to see if they can pop the corn.**
- **There will be a meeting on Monday, August 14 to finalize plans**

Meeting Adjourned at 7:14 pm